

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
February 10, 2026**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 5:30 p.m. on February 10, 2026.

Trustees present: Greg Allen, Dan Wilcox, John Emmert, Tracey Covert, Renee Ponsonby, and Dave Baugh. Absent: Tom Husek

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, Attorney Joe Dehn, Kevin Hannel and Justin Davies of Farnsworth Group.

Joining the meeting via phone: Tom Husek as a non-voting trustee.

Previous Minutes Approval:

Renee Ponsonby made a motion to approve the January 13, 2026 board minutes: second by John Emmert. All ayes – motion carried. Absent: Tom Husek.

Monthly Bill Approval/Disbursements and Financial Reports:

The January disbursements to be approved were submitted by Treasurer Karen Williams.

John Emmert made a motion to approve the January disbursements as submitted; second by Dave Baugh. All ayes – motion carried. Absent: Tom Husek.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of January 31, 2026
- Balance Sheet – Previous Year Comparison (January 2026 compared to January 2025)
- Profit & Loss – Actual vs. Budget for January 2026
- Profit & Loss – Actual vs. Budget year to date: July 2025 – January 2026
- Profit & Loss by Month
- Profit & Loss – Year to Year Comparison for January (July 2025 – January 2026 compared to July 2024 – January 2025)

Treasurer Williams noted that two new accounts were added to the chart of accounts and financial statements. An Asset account – Vehicles and an expense account – Vehicles to appropriately track the value of the capital asset and the expense account which will track normal maintenance expenditures, cost of fuel, etc.

Renee Ponsonby made a motion to approve the draft financial statements as presented: second by John Emmert. All ayes – motion carried. Absent: Tom Husek.

Treasurer's Report

Treasurer Williams noted that the following were completed in January:

- 4th Quarter Payroll tax Returns
- Processing and mailing of W-2's and 1099's
- Verification and Certification of filers with McLean County for the Statement of Economic Interest

Karen noted that emails from the county regarding filing would be sent out in the next couple of weeks, and she would send a reminder to trustees, staff, and attorney.

Karen suggested that the budget process begin a month earlier than has been historically done. The process should begin in March, this will allow for more discussion due to the rate changes from the City of Bloomington and allow plenty of time to approve and publish Ordinance #11 with the updated rates, which will be effective with the May billing cycle.

Manager's Report

A. General Updates

- West Phase Non-Revenue water is still high, and no source of leaks has been identified. In Crestwicke, two leaks were identified. The repair was completed on Crestwicke Drive in January and the repair on Berwicke circle is scheduled to be completed. Micah noted that the year-to-date cost to BTPWD of non-revenue water is as follows: West Phase - \$32,686 and Crestwicke - \$15,676.
- The City of Bloomington has signed a proclamation requesting a 10% reduction in water usage by customers.
- The required Illinois State Water Inventory has been submitted.
- The BTPWD owned truck was purchased in January. It is a 2021 Ford truck with less than 20,000 miles.

- J.U.L.I.E. Locates – January - 27

B. Technology Upgrades

Micah stated that in exploring technology upgrades versus hiring a part time employee, he has identified two upgrades that could be considered.

1. Intelligent Water Quality Sampling at the vaults. This would be integrated with SCADAware. Known costs are approximate: \$4,000 per vault for the device; SCADAware integration - \$21,000. Installation costs are not included, and annual costs are not known – but estimated at approximately \$5,000.
2. Purchasing and installing BTPWD's own master meter in both the Crestwicke and West Phase vaults. Cost of the meters - \$10,400 for both. Installation costs – unknown.

Engineer's Report:

Kevin Hannel has been working with Micah on technology upgrades and long-term planning. He identified five main items in that plan:

- SCADAware
- Sampling
- Auto Flushing
- Water Main Extension
- Zoned Meters

Attorney Report:

Attorney Joe Dehn informed the trustees that he had prepared a lien on a property at the request of Treasurer Williams.

Trustees:

The following trustees agreed to serve on the budget committee for the upcoming fiscal year: John Emmert, Renee Ponsonby, Tracey Covert and Greg Allen. A tentative date of Mach 23 was set for the first committee meeting; Renee is to provide details regarding the time of the meeting.

Adjournment

John Emmert made a motion to adjourn the regular board meeting: second by Greg Allen. All ayes – motion carried. Absent: Tom Husek.

The meeting was adjourned at 6:35 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman