

**Minutes of the Meeting of the Board of Trustees  
Bloomington Township Public Water District  
June 10, 2025**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on June 10, 2025.

Trustees present: Dave Baugh, Greg Allen, Renee Ponsonby, John Emmert, Tom Husek and Dan Wilcox.

Others present included: District Manager Micah Stickling and Treasurer Karen Williams.

Attorney Joe Dehn of Depew and Dehn Law firm joined the meeting via phone.

**Previous Minutes Approval:**

Tom Husek made a motion to approve the May 13, 2025 board meeting minutes: second by John Emmert. All ayes – motion carried.

**Monthly Bill Approval/Disbursements and Financial Reports:**

The May disbursements to be approved were submitted by Treasurer Karen Williams.

Tom Husek made a motion to approve the May disbursements as presented: second by John Emmert. All ayes – motion carried.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of May 31, 2025
- Balance Sheet – Previous Year Comparison (May 2025 compared to May 2024)
- Profit & Loss – Actual vs. Budget for May 2025
- Profit & Loss – Actual vs. Budget Year to Date (July 2024 – May 2025)
- Profit & Loss by Month
- Profit & Loss – Year to Year Comparison for May (July 2024 – May 2025 compared to July 2023 – May 2024)

During discussion of the financial statements, the trustees determined that when the next treasury note matures (June 15, \$150,000 treasury note), \$100,000 should be reinvested in a treasury note and \$50,000 should be transferred to the Busey operations checking account. This transfer will bring the operations checking account closer to the desired level of approximately \$100,000.

John Emmert made a motion to approve the draft financial statements as presented: second by Dave Baugh. All ayes – motion carried.

### **Treasurer's Report**

#### **A. Fiscal Year 2026 Budget - Final**

Treasurer Williams presented the final fiscal year 2026 budget which includes the final employee salary and compensation as approved by the trustees.

John Emmert made a motion to approve the final Fiscal Year 2026 budget with final salary and compensation included: second by Renee Ponsonby. All ayes – motion carried.

#### **B. Ordinance #11 - Publishing**

Treasurer Williams informed the trustees that revised Ordinance #11 had been published in the Normalite paper in June.

### **Manager's Report**

#### **A. General Updates**

- Non-Revenue water: Crestwicke – nonrevenue water has increased – this happened last year during the same time period. Micah will be replacing the meter at the pool house at the Crestwicke Country Club as a first step in trying to locate where the usage is occurring but not being metered. West Phase – difficult to determine at this point – due to semi-annual flushing, the timing of the repair of the identified leak that was in Oak Hill, and the water main break on Jolly Lake Rd (900 East Rd.)
- Events during the Month of May: 1) Fiber boring company hit a service line on 1000 East Rd, 2) boring company hit a water main on Jolly Lake Rd. and 3) the City of Bloomington repaired a valve on a main that feeds Crestwicke – the PSI fell below 20 and a boil order was required for the entire Crestwicke system.

- Upcoming scheduled work: 1) Hydrant to be replaced on Rhodes Rd. 2) Hydrant to be replaced on Glenda Lane and 3) use of G.A. Rich for one day to assist with planned meter replacements.
- The permanent repair to a service line on Blooming Grove Road will be deferred until the next fiscal year.
- The CCR Report (consumer confidence report) has been completed and certification completed for the childcare lead and copper rule.
- 87 J.U.L.I.E. Locates

### **Trustees**

#### **A. Appointment of Attorney for BTPWD**

Dave Baugh made a motion to appoint Joe Dehn as attorney for BTPWD; second by Greg Allen. All ayes – motion carried.

#### **B. Appointment of Engineer for BTPWD**

Tom Husek made a motion to appoint Farnsworth Group as engineers for BTPWD; second by John Emmert. All ayes – motion carried.

### **Executive Session:**

At 8:01 p.m., Tom Husek made a motion to close the regular board meeting and move to Executive session to discuss employee compensation: second by John Emmert. All ayes – motion carried.

At 8:02 p.m., Tom Husek made a motion to open the executive session: second by John Emmert. All ayes – motion carried.

At 8:06 p.m., Renee Ponsonby made a motion to close the executive session and return to the regular board meeting: second by John Emmert. All ayes – motion carried.

At 8:06 p.m., Renee Ponsonby made a motion to reopen the regular board meeting: second by Dave Baugh. All ayes – motion carried.

## Adjournment

Tom Husek made a motion to adjourn the regular board meeting: second by Dave Baugh. All ayes – motion carried.

The meeting was adjourned at 8:07 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman