

**Minutes of the Meeting of the Board of Trustees  
Bloomington Township Public Water District  
April 8, 2025**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on April 8, 2025.

Trustees present: Greg Allen, Dave Baugh, Renee Ponsonby, Dan Wilcox.  
Absent: Mike Kirk, Tom Husek and John Emmert.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, Attorney Joe Dehn of Depew and Dehn Law firm.

**Previous Minutes Approval:**

Renee Ponsonby made a motion to approve the March 11, 2025 board meeting minutes: second by Dave Baugh. All ayes – motion carried. Absent: Mike Kirk, Tom Husek and John Emmert.

**Monthly Bill Approval/Disbursements and Financial Reports:**

The March disbursements to be approved were submitted by Treasurer Karen Williams. Treasurer Williams requested the following additional disbursements be approved: Ameren - \$115.25; US Postal Service - \$296.00 and Hach - \$772.63.

Dave Baugh made a motion to approve the March disbursements as submitted with the following additions: Ameren - \$115.25; US Postal Service - \$296.00 and Hach - \$772.63: second by Greg Allen. All ayes – motion carried. Absent: Mike Kirk, Tom Husek and John Emmert.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of March 31, 2025
- Balance Sheet – Previous Year Comparison (March 2025 compared to March 2024)
- Profit & Loss – Actual vs. Budget for March 2025
- Profit & Loss – Actual vs. Budget Year to Date (July 2024 – March 2025)
- Profit & Loss by Month

- Profit & Loss by Class
- Profit & Loss – Year to Year Comparison for March (July 2024 – March 2025 compared to July 2023 – March 2024)

Dave Baugh made a motion to approve the draft financial statements as presented: second by Renee Ponsonby. All ayes – motion carried. Absent: Mike Kirk, Tom Husek and John Emmert.

### **Treasurer's Report**

Treasurer Williams reminded the trustees that the Statements of Economic Interest are required to be completed by May 1.

### **Manager's Report**

#### **A. General Updates**

- Non-Revenue water: Crestwicke – nonrevenue water is down; West Phase – nonrevenue water is up. A leak has been found near Oak Hill in West Phase.
- Hydrant flushing is scheduled from April 21, 2025 to May 2, 2025.
- Completed work with G.A. Rich – locating a water service and replacing meters. There are 7 more meters to be replaced; two hydrants to be replaced and a permanent repair in Crestwicke to a water main.
- Still working on the budget – will be completed by April 18.
- J.U.L.I.E. Locates – 46
- Noted that Will Spott, standby operator, did a great job with some added responsibilities.

### **Attorney Report**

Noted that waiting until the start of the new fiscal year in July is the correct time to change the start time for board meetings and to publish the annual schedule for meeting times.

### **Trustees**

#### **A. Audit Engagement Letter**

Renee Ponsonby made a motion to accept the audit engagement proposal by Striegel, Knobloch and Co., LLC for the fiscal year ending June 30, 2025: second by Greg Allen. All ayes– motion carried. Absent: Mike Kirk, Tom Husek and John Emmert.

**Executive Session:**

At 7:22 p.m., Dan Wilcox made a motion to close the regular board meeting and move to Executive session to review the District Manager’s Performance and Development Goals: second by Greg Allen. All ayes – motion carried. Absent: Mike Kirk, Tom Husek and John Emmert.

At 7:22 p.m., Renee Ponsonby made a motion to open the executive session: second by Dave Baugh. All ayes – motion carried. Absent: Mike Kirk, Tom Husek and John Emmert.

At 8:15 p.m., Dave Baugh made a motion to close the executive session and return to the regular board meeting: second by Greg Allen. Absent: Mike Kirk, Tom Husek and John Emmert.

**Adjournment**

Renee Ponsonby made a motion to adjourn the regular board meeting: second by Dave Baugh. All ayes – motion carried. Absent: Mike Kirk, Tom Husek and John Emmert.

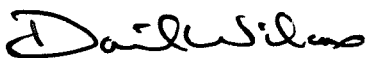
The meeting was adjourned at 8:15 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman