

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
March 11, 2025**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on March 11, 2025.

Trustees present: Mike Kirk, Dave Baugh, John Emmert, Renee Ponsonby, Tom Husek, Greg Allen and Dan Wilcox.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, Attorney Joe Dehn of Depew and Dehn Law firm.

Previous Minutes Approval:

Tom Husek made a motion to approve the February 11, 2025 board meeting minutes: second by John Emmert. All ayes – motion carried.

Monthly Bill Approval/Disbursements and Financial Reports:

The February disbursements to be approved were submitted by Treasurer Karen Williams. Treasurer Williams requested the following additional disbursements be approved: Humane Society of Central Illinois - \$50 and G.A. Rich - \$4,600.45.

Dave Baugh made a motion to approve the February disbursements as submitted with the following additions: Humane Society of Central Illinois - \$50.00 and G.A. Rich - \$4,600.45: second by Mike Kirk. All ayes – motion carried.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of February 28, 2025
- Balance Sheet – Previous Year Comparison (February 2025 compared to February 2024)
- Profit & Loss – Actual vs. Budget for February 2025
- Profit & Loss – Actual vs. Budget Year to Date (July 2024 – February 2025)
- Profit & Loss by Month
- Profit & Loss – Year to Year Comparison for February (July 2024 – February 2025 compared to July 2023 – February 2024)

Mike Kirk made a motion to approve the draft financial statements as presented: second by John Emmert. All ayes – motion carried.

Manager's Report

A. General Updates

- Micah noted that calls about the taste of the water have slowed down
- Non-Revenue water is up both for West Phase and Crestwicke and he is looking for leaks to account for the reason
- Is looking into the cost for acoustic leak detection equipment
- Upcoming work: replacing meters where the battery has died and is no longer recording usage; 19 more to be replaced to be caught up; of that 19, 11 need to have repairs performed by G.A. Rich. The goal is to have these repaired before the April 2025 reading. Two hydrants need to be replaced: one of the hydrant repairs will be combined with meter pit repair (Glenda Lane) and the second hydrant replacement is on Rhodes Rd. Both replacements will require a shutdown of the water main and a boil order.
- Informed the trustees that the City of Bloomington water testing lab will no longer accept water samples from outside entities. Therefore, during boil orders – Micah will need to drive samples to Springfield for testing.
- Attended a water conference in Effingham
- March 22-29 he will be out of the office and Will Spotts will be covering as standby operator.
- J.U.L.I.E. Locates - 19

Attorney Report

No report

Trustees

A. Monthly Board Meeting Start Time

Dave Baugh made a motion to change the board meeting time to 5:30 p.m. effective with the July 2025 meeting: second by Renee Ponsonby. All ayes via show of hands – motion carried.

B. Form a Committee for Salary and Budgets

John Emmert, Renee Ponsonby, Dave Baugh and Greg Allen volunteered to be the committee on salary and budgets.

Renee will coordinate a budget meeting time with the committee and staff for late April.

C. Form a Committee for Possible Rate Increase

This was determined to not be needed since we know that City of Bloomington is going to increase their rates by 33% and BTPWD will need to increase their rates accordingly.

Adjournment

Tom Husek made a motion to adjourn the regular board meeting: second by John Emmert. All ayes – motion carried.

The meeting was adjourned at 7:39 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman