

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
November 12, 2024**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on November 12, 2024.

Trustees present: Mike Kirk, Dave Baugh, John Emmert, Greg Allen, Renee Ponsonby, Tom Husek and Dan Wilcox. Chairman Wilcox declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, and Attorney Joe Dehn of Depew and Dehn Law firm.

Previous Minutes Approval:

John Emmert made a motion to approve the October 8, 2024 board meeting minutes: second by Mike Kirk. All ayes – motion carried.

Monthly Bill Approval/Disbursements and Financial Reports:

The October disbursements to be approved were submitted by Treasurer Karen Williams. Treasurer Williams requested that the following disbursements also be approved: Hach – chemical supplies for \$980.00, Illinois Counties Risk Management Trust – renewal insurance for \$13,904.00.

Renee Ponsonby made a motion to approve the October disbursements as submitted with the following additions: Hach - \$980.00, Illinois Counties Risk Management Trust - \$13,904.00: second by John Emmert. All ayes – motion carried.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of October 31, 2024
- Balance Sheet – Previous Year Comparison (October 2024 compared to October 2023)
- Profit & Loss – Actual vs. Budget for October 2024

- Profit & Loss – Actual vs. Budget Year to Date (July – October 2024)
- Profit & Loss by Month
- Profit & Loss – Year to Year Comparison for October (July – October 2024 compared to July – October 2023)

Dave Baugh made a motion to approve the draft financial statements as presented: second by Renee Ponsonby. All ayes – motion carried.

Manager's Report

A. General Updates

- Semi-annual flushing has been completed for 2024.
- Continuing to flush in Crestwicke to keep chlorine residual levels adequate. He has talked to the City of Bloomington, they are providing higher chlorine at the meter – but downstream in the system the levels are decreasing.
- Non-revenue water usage – West Phase is holding steady, Crestwicke has dropped significantly.
- Disinfection by product testing (done twice a year) was delivered to the lab in November.
- Attended ILRWA training in Peoria – the main focus of that seminar was nitrification action plans.
- Meters are still on backorder – however 24 meters are being transferred from another store and will be made available to BTPWD.
- There has been notification by J.U.L.I.E. that there will be changes in the law regarding locates – effective January 1, 2025. He will have more information as it becomes available.
- He is arranging meetings with Kevin Hanel from Farnsworth and with Scadaware regarding upgrades.
- Noted that there has been some information about the City of Bloomington and their water supply regarding meeting water demand in the future with concerns about the reduction of capacity in their lake supply.
- 38 J.U.L.I.E. Locates

Attorney Report

Treasurer Williams explained that there was a customer with an outstanding balance from July and that she had sent the final bill, followed up with an email one month later and a month after that sent a formal letter on BTPWD letterhead. Then she

turned it over to attorney Joe Dehn for his input and follow up. She noted as of the November meeting – payment had not been received.

Joe explained that his letter was sent on BTPWD letterhead as the attorney for BTPWD. Since payment has not been received – he will send another letter on his law firms' letterhead, noting that legal action will be taken.

Trustees

The December board meeting will be held at the BTPWD office – with pizza and salad for the Christmas dinner.

Adjournment

Tom Husek made a motion to adjourn the regular board meeting: second by John Emmert. All ayes – motion carried.

The meeting was adjourned at 7:23 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman