

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
September 10, 2024**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on September 10, 2024.

Trustees present: Mike Kirk, Renee Ponsonby, John Emmert, Dave Baugh and Dan Wilcox. Chairman Wilcox declared a quorum of trustees were present. Absent: Tom Husek and Greg Allen.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, and Attorney Joe Dehn of Depew and Dehn Law firm.

Joining the meeting via phone: Tom Husek and Greg Allen as non-voting trustees.

Previous Minutes Approval:

Dave Baugh made a motion to approve the August 13, 2024, board meeting minutes: second by John Emmert. All ayes – motion carried. Absent: Husek and Allen.

Monthly Bill Approval/Disbursements and Financial Reports:

The August disbursements to be approved were submitted by Treasurer Karen Williams.

Mike Kirk made a motion to approve the August disbursements as submitted: second by Renee Ponsonby. All ayes – motion carried. Absent: Husek and Allen.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of August 31, 2024
- Balance Sheet – Previous Year Comparison (August 2024 compared to August 2023)
- Profit & Loss – Actual vs. Budget for August 2024
- Profit & Loss – Actual vs. Budget Year to Date (July – August 2024)
- Profit & Loss by Month

- Profit & Loss – Year to Year Comparison for August (July – August 2024 compared to July – August 2023)

Dave Baugh made a motion to approve the draft financial statements as presented: second by John Emmert. All ayes – motion carried. Absent: Husek and Allen.

Treasurer's Report

A. Annual Treasures Report for Publication

Treasurer Williams provided the trustees with the Annual Treasures Report – which represents cash receipts and disbursements for the fiscal year beginning July 1, 2023, and ending June 30, 2024. She noted that the report, once approved, will need to be published in a newspaper.

John Emmert made a motion to approve and publish the Annual Treasurer's Report: second by Renee Ponsonby. All ayes – motion carried. Absent: Husek and Allen.

Manager's Report

A. General Updates

- The annual letter to the three fire districts: Dale Township, Danvers Fire Protection and Bloomington Township, was sent in September reminding them of the Hydrant Use Policy.
- The disinfection by product sampling from August was within regulatory levels.
- Hydrant Replacement on Jupiter Court is complete.
- Has been working to ensure the districts hydrants are free from grass and brush.
- Two new homes are being constructed: one in Kings Mill and one in Crestwicke.
- Has been performing extra flushing in Crestwicke to keep the chlorine level up.
- Addressed concerns from Apollo Acres area customers regarding the taste and odor of the water. He explained that he has spoken to the City of Bloomington, they are aware, and the reason is that the lake is turning over as it does each spring and fall.
- He is attending the IPWSOA (Illinois Potable Water Supply Operators Association) conference September 11-13.
- Another letter was sent re: Crestwicke water loss.
- 69 J.U.L.I.E. Locates

Engineering Report

No Report

Attorney Report

Joe referred to Micah's discussion of non-revenue (non-billed) water and stated he sent a copy of Micah's letter addressed to the biggest users and noted that he emphasized that the district manager was operating at the direction of the trustees. A third letter will be sent the 3rd week of September; this time a certified letter.

Trustees

A. ICRMT – Insurance Renewal Application

Treasurer Williams noted that she and District Manager, Micah, had reviewed the application, noted any changes that needed to be made, and requested that the trustees authorize the BTPWD chairman to sign the renewal application for insurance.

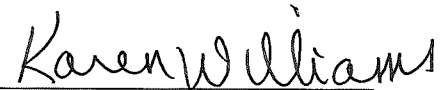
John Emmert made a motion to authorize chairman Wilcox to sign the application: second by Dave Baugh. All ayes – motion carried. Absent Husek and Allen.

Adjournment

John Emmert made a motion to adjourn the regular board meeting: second by Renee Ponsonby. All ayes – motion carried. Absent Husek and Allen.

The meeting was adjourned at 7:34 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:


BTPWD Chairman or Vice Chairman