

**Bloomington Township Public water district**  
**Finance Committee Meeting**  
**April 24, 2024**

Dave Baugh called the meeting to order at 1:00 p.m. Wednesday, April 24, 2024.

Trustees present: Greg Allen, Dave Baugh, Renee Ponsonby and John Emmert.

Also Present: District Manager Micah Stickling and Treasurer Karen Williams

**FISCAL YEAR 2025 BUDGET:**

After Discussion: - here are the highlights and recommendations from the finance committee to be included in the first draft of the budget presented to the full board of trustees at the May 2024 board meeting.

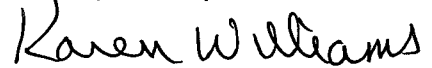
- Increase the Reconnect fees from \$300.00 to \$600.00 due to the increase in the shut off/reconnect fee from \$50 to \$100 passed at the April 2024 Board meeting when Ordinance #11 was revised and approved.
- Karen is to contact Joe Dehn as to quarterly legal retainer fee for FY25.
- Add \$300 to the Consultant Fees Budget – the finance committee requests that the possible additional amount for audit fee questions be included in this account rather than office expenses.
- The finance committee would like the entire board to review bank charges and fees.
- Payroll – Stand by Operator – Schedule D – the finance committee’s recommendation is to accept Micah’s proposal of increasing the standby operators “On Call Pay” to \$107 from \$105
- Employee Benefits – Renee has consulted her sources – and while most increases reflect larger insurance plans and not individual plans like BTPWD has – her best analysis is to budget for a 10% increase in premiums – and the whole of the finance committee agrees.
- Treasurer Williams – suggests that the account “office supplies” no longer be used – and these expenses be recorded to the account “office expenses”. The finance committee agrees to this change.
- Increase the budget for Postage & Shipping from \$6500 to \$7000 to account for the expected increases in postal rates scheduled for the fall of 2024.
- Increase Printing & Publishing Expenses from \$1,800 to \$2,800 to account for publishing Ordinance #10 and #11 next year to reflect the fee increase from the City of

Bloomington. The dollar amount of the increase reflects the actual cost of this year's publication of Ordinance # 10 and #11 which was \$960 plus a little extra.

- Remove Account #5430 – “Monitoring System” from the budget – as we no longer utilize a monitoring company – and there are no fees appropriately posted to this account anymore.
- Increase the budget for “Testing – Water” by \$500 to account for any possible increases in the number of samples or types to be tested.
- Insurance Expense (this is the liability and workman's compensation insurance through Illinois Counties Risk management Trust) – finance committee would like to budget for a 22% increase.
- Increase the amount budgeted for travel expenses (mileage reimbursement) by \$696 to account for an expected increase in the mileage reimbursement rate from 67 cents to 71 cents per mile.

John Emmert made a motion to adjourn the meeting at 2:44 p.m.: second by Greg Allen. All ayes – motion carried.

Respectfully Submitted



Karen Williams, Secretary

Attest:

  
BTPWD Vice Chairman