

**Minutes of the Meeting of the Board of Trustees  
Bloomington Township Public Water District  
March 14, 2023**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:44 p.m. on March 14, 2023.

Trustees present: Greg Allen, Renee Ponsonby, Tom Husek, Dave Baugh, Dan Wilcox and Mike Kirk. Absent: John Emmert. Chairman Wilcox declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, and Attorney Joe Dehn from Depew & Dehn.

**Previous Minutes Approval:**

Tom Husek made a motion to approve the February 14, 2023, board meeting minutes: second by Renee Ponsonby. All ayes – motion carried. Absent: John Emmert.

Copies will be sent to the Administrator of McLean County, as is the present practice.

**Monthly Bill Approval/Disbursements and Financial Reports:**

The February disbursements to be approved were submitted by Treasurer Karen Williams. Treasurer Williams asked the trustees to approve two additional disbursements: Midwest Meter for \$98.00 and Corn Belt Energy for \$223.09.

Mike Kirk made a motion to approve the February disbursements as submitted with the two additional disbursements – Midwest Meter for \$98.00 and Corn Belt Energy for \$223.09: second by Dave Baugh. All ayes – motion carried. Absent: John Emmert.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of February 28, 2023
- Balance Sheet – Previous Year Comparison (February 2023 compared to February 2022)

- Profit & Loss – Actual vs. Budget for February 2023
- Profit & Loss – Actual vs. Budget Year to Date (July 2022 – February 2023)
- Profit & Loss – By Month
- Profit & Loss – Year to Year Comparison for February (July 2022 – February 2023 compared to July 2021 – February 2022)

Renee Ponsonby made a motion to approve the draft financial statements as presented: second by Dave Baugh. All ayes – motion carried. Absent: John Emmert.

### **Treasurer’s Report**

#### **A. Acceptance and Approval of Engagement Letter for Fiscal Year 2023 Audit**

Treasurer Williams noted that the audit engagement letter had been received from Striegel Knobloch & Co, LLC for the Fiscal Year 2023 Audit.

Renee Ponsonby made a motion to accept and approve the Fiscal Year 2023 Engagement Letter from Striegel, Knobloch & Co. LLC: second by Greg Allen. All ayes – motion carried. Absent: John Emmert.

### **Managers’ Report**

#### **A. Comcast Service Upgrade**

Micah presented a proposal from Comcast to upgrade the internet speeds at the BTPWD office. Comcast is currently offering a promotional price on this upgraded service at the same price as our old service (\$214.90/month) with a thirty-six (36) month agreement. This upgraded service will allow for a future IT consultant to more easily assist BTPWD staff remotely.

Tom Husek made a motion to approve the 36 month contract with Comcast to upgrade internet speeds: second by Mike Kirk. All Ayes – motion carried. Absent: John Emmert.

#### **B. Kings Mill Repair**

Micah informed the trustees that a service line repair had been performed by G.A. Rich on Crossbow Dr. It was found that the corporation stop, the valve directly attached

to the water-main, was off. Micah explained that typical water main construction stipulates the corporation stop to be on at the completion of the project.

Micah requested that the trustees approve BTPWD Attorney, Joe Dehn, to prepare a letter of collection requesting reimbursement from the developer, Kings Mill Acres, for the GA Rich repair invoice.

Dave Baugh made a motion to move forward with Attorney Joe Dehn preparing a letter to Kings Mill Acres, LLC: second by Greg Allen. All Ayes – motion carried.  
Absent: John Emmert.

### C. General Updates

- Verified that Mike Kirk was appointed to the BTPWD board.
- Followed up with Busey Bank to verify that William Friedrich had been removed from the list of authorized signers on BTPWD accounts
- Has followed up on the crime and fraud policy and is waiting on a response from Cincinnati Life
- Attended water conference – some highlights: Lead service Line Replacement Act, Nitrification Action Plan, rumors that sampling frequency directed by the IEPA may increase
- 50 J.U.L.I.E. locates
- West Phase Leak – location still undetermined

### Attorney Report

No report

### Trustees

#### A. Form a Committee for Budgets and Employee Compensation

Trustees Renee Ponsonby, John Emmert and Dave Baugh have agreed to serve on this committee for the upcoming fiscal year.

**Adjournment**

Tom Husek made a motion to adjourn the regular board meeting: second by Renee Ponsonby. All ayes – motion carried. Absent: John Emmert.

Meeting adjourned at 7:56 p.m.

Respectfully Submitted

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Karen Williams, Secretary

Attest:

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BTPWD Chairman or Vice Chairman