

**Minutes of the Meeting of the Board of Trustees  
Bloomington Township Public Water District  
February 14, 2023**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:44 p.m. on February 14, 2023.

Trustees present: Dave Baugh, John Emmert, Greg Allen, Renee Ponsonby and Dan Wilcox. Also, in attendance via telephone while on vacation, Tom Husek. Chairman Wilcox declared a quorum of trustees were present.

Others present included: District Manager Micah Stickling, Attorney Joe Dehn from Depew & Dehn, Engineer Joe Mikulecky and Mike Kirk, prospective trustee.

Motion by John Emmert to appoint Micah Stickling as Recording Secretary; second by Renee Ponsonby. All ayes – motion carried.

**Previous Minutes Approval:**

Dave Baugh made a motion to approve the January 10, 2023, board meeting minutes: second by Greg Allen. All ayes – motion carried.

Copies will be sent to the Administrator of McLean County, as is the present practice.

**Monthly Bill Approval/Disbursements and Financial Reports:**

The January disbursements to be approved were submitted by Treasurer Karen Williams.

Greg Allen made a motion to approve the January disbursements as submitted: second by Renee Ponsonby. All ayes – motion carried.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of January 31, 2023

- Balance Sheet – Previous Year Comparison (January 2023 compared to January 2022)
- Profit & Loss – Actual vs. Budget for January 2023
- Profit & Loss – Actual vs. Budget Year to Date (July 2022 – January 2023)
- Profit & Loss – By Month
- Profit & Loss – Year to Year Comparison for January (July 2022 – January 2023 compared to July 2021 – January 2022)

John Emmert made a motion to approve the draft financial statements as presented: second by Renee Ponsonby. All ayes – motion carried.

## **Managers' Report**

### **A. Busey Account Summarization – Authorized Signers and Bonding and Insurance**

General discussion by the trustees and district manager regarding authorized signers on the Busey investment account and the Busey checking account. The balance is weighing internal controls with appropriate insurance coverage and efficiency in operations.

Micah is to obtain a quote from Illinois Counties Management and Trust for \$250,000, \$500,000 and \$1,000,000 in coverage.

The trustees were presented with a sample Banking Resolution appointing authorized signers. No action was taken.

### **B. Hydrant Replacement**

Micah informed the trustees that he is working to replace and/or repair/maintain the following BTPWD assets:

- Hydrant and curb stop in Crestwicke
- Hydrant, meter pits and curb stops in West Phase

Micah also noted that an additional hydrant and isolation valve in West Phase would be a needed improvement.

### C. General Updates

- Micah met with Tim Ervin from BNWRD and discussed how BNWRD operates and potential future projects.
- Phone meeting with Brett Luschen and Nick O'Donahue from the City of Bloomington to discuss general operations.
- Phone meeting with Eric Leman – City of Bloomington Plumbing Inspector regarding cross connections, violation notices, state plumbing inspector
- Discussed unmetered connection in Crestwicke (verbal notice given to customer); improper cross connection protection in West Phase (no notice given to customer yet)
- Submitted annual Illinois State Water Survey numbers.
- Discussed technology issues and the need for seeking quotes for costs for IT support for the upcoming fiscal year budget.
- Micah will be attending ILRWA (Illinois Rural Water Association) conference in Effingham February 21-23
- 28. J.U.L.I.E. locates
- West Phase Leak – location currently undetermined

### Attorney Report

No report

### Trustees

#### A. Request Interviews for Replacing Retiring Engineer, Joe Mikulecky, from Farnsworth Group

Joe Mikulecky will develop a list of possible candidates for the BTPWD board of trustees to interview.

### Adjournment

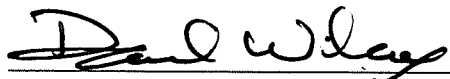
John Emmert made a motion to adjourn the regular board meeting: second by Dave Baugh. All ayes – motion carried.

Meeting adjourned at 8:05 p.m.

Respectfully Submitted

  
Micah Stickling, Recording Secretary

Attest:

  
BTPWD Chairman or Vice Chairman