

**Minutes of the Meeting of the Board of Trustees
Bloomington Township Public Water District
September 13, 2022**

Chairman Dan Wilcox called the regular monthly meeting of the Trustees of the Bloomington Township Public Water District to order at 6:45 p.m. on September 13, 2022.

Trustees present: Jeff Wilcox, Dave Baugh, Renee Ponsonby, John Emmert and Dan Wilcox. Absent: Greg Allen. Chairman Wilcox declared a quorum of trustees were present. Also in attendance, via ZOOM while on vacation, Tom Husek.

Others present included: District Manager Micah Stickling, Treasurer Karen Williams, Attorney Joe Dehn from Depew & Dehn and Tammy Grasch from Heartland Bank and Trust.

Previous Minutes Approval:

Jeff Wilcox made a motion to approve the August 9, 2022, board meeting minutes: second by John Emmert. All ayes – motion carried. Absent: Greg Allen

Copies will be sent to the Administrator of McLean County, as is the present practice.

Presentation by Heartland Bank – Wealth management and Treasury Management

District manager, Micah Stickling, introduced Tammy Grasch from Heartland Bank and Trust – Treasury Management. Micah explained that there would not be a representative from Wealth Management at this meeting.

Highlights of Tammy's presentation:

- Monthly Account Analysis Fees (Bank fees – Deposit Account Service Fees) are approximately \$46 less per month than BTPWD's current bank which is Busey Bank
- Tammy discussed "published" rates vs. "special" rates; rates that were offered to BTPWD not offered to the public

- Explained that some CDARS rates can be higher – because Heartland would not reciprocate by investing other funds into the CDARS program
- Investment penalties for CDARS withdrawals can be significant
- In general – provided information specifically about Heartland Bank’s Treasury Management operations and online banking profiles for businesses

Monthly Bill Approval/Disbursements and Financial Reports:

The August disbursements to be approved were submitted by Treasurer Karen Williams.

Renee Ponsonby made a motion to approve the August disbursements as submitted: second by Dave Baugh. All ayes – motion carried. Absent: Greg Allen.

Copies of the following reports were e-mailed to each person present:

- Balance Sheet as of August 31, 2022
- Balance Sheet – Previous Year Comparison (August 2022 compared to August 2021)
- Profit & Loss – Actual vs. Budget for August 2022
- Profit & Loss – Actual vs. Budget Year to Date (July – August 2022)
- Profit & Loss – By Month
- Profit & Loss – Year to Year Comparison for August (July - August 2022 compared to July - August 2021)

John Emmert made a motion to approve the draft financial statements as presented: second by Jeff Wilcox. All ayes – motion carried. Absent: Greg Allen.

Treasurer’s Report

A. State of Illinois – Unemployment Audit – Formal Letter

Karen noted that the formal letter from the Illinois Department of Employment Security had been received and was included in the trustee’s board packet. The letter states that the audit resulted in no material discrepancies and no apparent contributions due for the audit year of 2021.

B. Annual Treasurers Report

Treasurer Williams explained that the Annual Treasurer's Report was a cash basis report – different than the management and audited financial statements which are on an accrual basis.

This report identifies the amount of funds received and from what source and the amount of funds expended and for what purpose for the fiscal year ending June 30, 2022. Karen noted that this report is required to be published and that BTPWD typically publishes in the Normalite newspaper.

John Emmert made a motion to approve and publish the Annual Treasurer's Report; second by Dave Baugh. All ayes – motion carried. Absent: Greg Allen.

Managers' Report

A. Insurance Update

Micah informed the trustees of the following: 1) that he was waiting on a quote From Gallagher Insurance in Decatur 2) that he and Karen had provided the necessary information to Troxell Insurance and to Van Gundy Insurance and 3) Van Gundy had declined to provide a quote because they felt that BTPWD was already with the appropriate insurance company – Illinois Counties Risk management Trust.

Micah noted that gathering this information and providing it to all parties was time consuming and recommended that re-evaluating insurance providers every four years or more would be sufficient.

B. General Updates

- Service leak on Surry Circle was determined to be on the homeowner's side of the curb stop. The homeowner has fixed the leak
- The District is waiting on the finalized Amended Agreement from BNWRD regarding pretreatment of waste from industrial users. The EPA is requiring BNWRD to update all their agreements to include pre-treatment of waste. The agreement allows BNWRD to enforce their ordinances.
- Water sampling for lead & copper, disinfection by product and coliform – results were all within regulatory requirements
- He posted an alert on BTPWD's website with the language from the City of Bloomington regarding the taste and odor of the water
- Annual letters have been sent to the fire districts regarding "flush" hydrants

- The EPA required BTPWD to audit the sampling sites for lead and copper to determine if those sites are still appropriate
- Attending a conference September 14th and 15th
- 97 J.U.L.I.E. locates

Attorney Report

A. Review of Executive Session Minutes

Discussion tabled to October or November meeting

Trustees

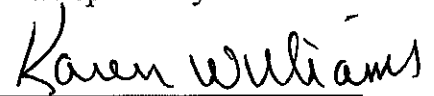
No report

Adjournment

John Emmert made a motion to adjourn the regular board meeting: second by Jeff Wilcox. All eyes – motion carried. Absent: Greg Allen.

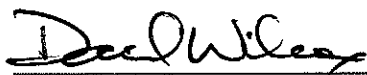
Meeting adjourned at 8:15 p.m.

Respectfully Submitted



Karen Williams, Secretary

Attest:



BTPWD Chairman or Vice Chairman